

**Immokalee Fire Control Board
Regular Monthly Meeting
December 16, 2010**

The meeting was called to order by Commissioner Aviles at 7:04 PM. Present were Commissioners Terrie Aviles, Pam Brown, Phong Ho, Joe Matthews and Edward Olesky, Fire Chief Scott Birge, Fire Marshal Leo Rodgers, Board Attorney Kenneth Thompson, Ann Carver, Chelsea Crain, Union President Tom Cunningham, firefighters, facilitator Chuck Mohlke, Auditor Jeff Tuscan and members of the public. The pledge of allegiance and silent prayer were led by Commissioner Aviles.

These Minutes are a summary of the meeting. Any further information can be obtained by the tape.

Approval of the Agenda: Commissioner Matthews amended the Agenda by putting Chuck Mohlke as number one (1) under Old Business and Jeff Tuscan as number two (2) under Old Business. Commissioner Matthews made a motion to accept the agenda with amendments. Commissioner Brown seconded the motion. The motion was called into question. The vote was unanimous. Motion carried.

Approval of the October 21st and November 2nd, 2010 Minutes: Commissioner Matthews amended the Minutes to change the vote on Commissioner Aviles' motion to direct staff to cooperate with the forensic audit to a unanimous vote. Commissioner Olesky made a motion to accept the minutes as amended. Commissioner Matthews seconded the motion. The motion was called into question. The vote was unanimous. Motion carried.

Treasurer's Report:

Money Market:	\$1,608,387.18
Impact Fee Account:	\$1,495,781.33
Cash/Operating Account:	\$68,601.50

Consent Agenda: Commissioner Matthews made a motion to accept the Consent Agenda. Commissioner Ho seconded the motion. The motion was called into question. The vote was unanimous. Motion carried.

Old Business

Commissioner Oath of Office: Commissioner Phong Ho read his Oath of Office.

- 1. Facilitator Chuck Mohlke:** Chuck Mohlke gave information regarding his duties as a facilitator. He stated that Joe Matthews had asked him to be present at the meeting to have discussion with the Board. He stated he was present at the meeting to listen.
- 2. Auditor Jeff Tuscan:** Auditor Jeff Tuscan was present at the Board Meeting to discuss the procedure the Board would like to have done concerning the forensic audit. Commissioner Brown suggested following the recommendation of the auditor to put a \$5,000.00 limit on the forensic audit. After discussion the Board selected the Purchase Orders from May of 2009 to November of 2010, the credit card statements from 2009 to 2010, the 2009 Education reimbursement with grades and the 2011 budget to be audited. Commissioner Matthews made a motion to have the auditor write a letter to the Chairman with the findings of the forensic

audit. Commissioner Ho seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried.

3. **Collier County Mutual Aid Agreement:** Commissioner Matthews made a motion to adopt the Mutual Aid Agreement. Commissioner Brown seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried.
4. **Resolution for Adoption of new Fire Code Official's Fee structure:** Commissioner Brown made a motion to accept the resolution as presented. Commissioner Matthews seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried.
5. **Continuation of Questions for the Chief:** Two questions from the list we asked to Chief Birge. The remaining questions were tabled for next month's meeting before the evaluation.
6. **Purchasing Policy:** Commissioner Brown made a motion to accept the draft version of the Purchasing Policy as it has been amended. Commissioner Ho seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried.
7. **Accept Evaluation for Chief Birge:** Commissioner Brown stated that number seven (7) under C. Communications on the original evaluation was not on the draft evaluation. Commissioner Brown made a motion to approve of the evaluation with the stated changes. Commissioner Olesky seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried. Commissioner Brown made a motion to have the Commissioners perform their evaluations and bring this topic back to next month's meeting. Commissioner Aviles seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried. Commissioner Brown made a motion to have Chuck Mohlke review the Commissioners evaluations and have a final evaluation performed by him. Commissioner Matthews seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried. Commissioner Matthews made the motion to have all correspondences regarding the evaluation through the Board liaison, Ann Carver. Commissioner Ho seconded the motion. The motion was brought into question. The vote was unanimous. Motion carried.
8. **One Time Pay Addition for the Chief:** Commissioner Matthews made a motion to table this topic until after the evaluation. Commissioner Ho seconded the motion. The motion was brought into question. Commissioners Matthews, Brown and Ho voted yes. Commissioners Aviles and Olesky voted no. Motion carried.
9. **Seminole Agreement:** Attorney Kenneth Thompson gave a report to the Board regarding an update on the Seminole Agreement.
10. **Schedule of Workshops and Budget Meetings:** The Board set up a workshop for Wednesday January 12th, 2011 at 6:00 PM to discuss a review of the policies, the five (5) year plan, Whistleblower policy, Bereavement Leave policy and the Attorney of the District.

New Business

The agenda items under new business were tabled for the Workshop scheduled January 12, 2011.

Fire Commissioner Meeting December 16, 2010

- 1. Topics Initiated By Commissioners:** Commissioner Brown noted that there was no section on the Agenda for Union Comment and asked if the Union would bring back a written report each month. Commissioner Matthews stated that he was opposed to having the Union at the election polls. Union President Tom Cunningham informed the Commissioners that the Union members that were at the polls were not on duty. Commissioner Matthews stated that he saw the red truck sitting outside of the polls. Chief Birge stated that this issue will be looked into.
- 2. Public Comment:** No public comment was made.

Adjourn: Commissioner Aviles adjourned the meeting at 11:00 PM.