



# Immokalee Fire Control District

## Regular Fire Commission Meeting

### Thursday, August 24, 2023

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#### PLEASE TURN OFF OR SILENCE CELL PHONES

- 1) Call Meeting to Order (State date and time for the record)
- 2) Pledge of Allegiance
- 3) Invocation or Moment of Silence
- 4) Greet Public and Public Comment Statement
- 5) Proof of Publication (Alma)
- 6) Roll Call / Establish a Quorum
- 7) Approval of Agenda; Move, Remove, and/or Add Agenda Items
- 8) Union Report
- 9) Business of the District

#### **I. Consent Agenda**

1. Approval of Previous Minutes:
  - a) July 20, 2023 Budget Workshop
  - b) July 20, 2023 Regular Board Meeting
2. Chief Financial Officer Bronsdon's Financial Report
  - a) Memo from CFO Bronsdon
  - b) Financial Statements – General Fund and Impact Fee Fund
  - c) Trial Balance – General Fund and Impact Fee Fund
  - d) Bank Reconciliation – General Fund and Impact Fee Fund
3. Budgeted Purchases:
  - a) General Fund Total Purchases - \$9,872.00
  - b) Impact Fee Fund Total Purchases - \$4,936.00
4. Deletion of Surplus Fixed Assets: \$-0-
5. Ratification of Chairman's Execution of Conveyance of Easement and Water System to Immokalee Water and Sewer District
6. Inspection & Plan Review Reports
7. Deputy Chief Cunningham's Report
8. Fire Chief Choate's Report

#### **II. Old Business**

1. None

#### **III. New Business / Action Items**

1. Awards and Recognitions
  - a) Action Recommended – Publicly Recognize Employee(s)
  - b) Public Comment
  
2. Ratification of the Collective Bargaining Agreement Between the District and North Collier Professional Firefighters and Paramedics, Local 2297.

- a) Action Recommended – Ratify Collective Bargaining Agreement between the District and North Collier Professional Firefighters and Paramedics, Local 2297
  - b) Public Comment
- 3. Approval of Renewal of Worker’s Compensation Insurance for the Period of October 1, 2023 through September 30, 2024 with PGIT through Public Risk Insurance Advisors
  - a) Action Recommended – Approve Renewal of Worker’s Compensation Insurance for the Period of October 1, 2023 through September 30, 2024 with PGIT through Public Risk Insurance Advisors
  - b) Public Comment
- 4. Approval of Revision of Loan Agreement with First Bank for Loan for the Construction of Station 30 and Adoption of Resolution 2023-007
  - a) Action Recommended – Approve Loan Agreement with First Bank for for the Construction of Station 30 and Adoption of Resolution 2023-007
  - b) Public Comment
- 5. Approval of Second Amendment to Employment Agreement between the District and Fire Chief Michael Choate
  - a) Action Recommended – Approve Second Amendment to the Employment Agreement between the District and Fire Chief Michael Choate
  - b) Public Comment
- 6. Approval of Agreement for Legal Services between the District and Torcivia, Donlon, Goddeau & Rubin
  - a) Action Recommended – Approve Agreement for Legal Services Between the District and Torcivia, Donlon, Goddeau & Rubin
  - b) Public Comment
- 7. Request for Board Approval to Seek Finding of Extraordinary Circumstances to Increase Non-Residential Impact Fees by more than Fifty Percent Pursuant to the July 2023 Impact Fee Study
  - a) Action Recommended – Approve Determination of Extraordinary Circumstances to Increase Non-Residential Impact Fees by more than Fifty Percent Pursuant to the July 2023 Impact Fee Study
  - b) Public Comment
- 8. Approval for the Fire Chief to Present to the Legislative Delegation on September 11, 2023 a Request to Revise the District’s Boundaries
  - a) Action Recommended – Approve the Fire Chief to Present to the Legislative Delegation on September 11, 2023 a Request to Revise the District’s Boundaries

b) Public Comment

9. Approval of Job Descriptions – Division Chief and Support Services Officer by Adoption of Resolution 2023-009

a) Action Recommended – Approve the Job Descriptions – Division Chief and Support Services Officer by Adoption of Resolution 2023-009

b) Public Comment

10. District Manager Comments

11. Commissioners Comments

12. General Public Overall Comment; Limited to 3 Minutes Per Person

13. Adjourn Meeting (State time for the Record)

**Next Scheduled Meetings:**

- **Tentative Budget Hearing September 5, 2023 at 5:05 p.m.**
- **Final Budget Hearing September 19, 2023 at 5:05 p.m.**
- **Regular Board Meeting September 21, 2023 at 3:00 pm**

**All Meetings are Held at Station 32, 5368 Useppa Drive, Ave Maria, FL 34142**